

Board of Trustees, Ridge and Valley Charter School
Regular Meeting Minutes

The Meeting of the Board of Trustees of Ridge and Valley Charter School was held on February 12, 2026 at 1234 State Route 94, Blairstown, NJ 07825. The meeting was called to order at 6:08pm by Jonathan Jablonski, Facilitator. The Trustees operate on a consensus basis in all matters. We choose to dispense with Robert’s Rules of Order and Conventional Parliamentary Procedure. Our intention is to affirm the mission of the school. Ridge and Valley Charter School offers an integrated, experiential course of study in the context of the universe and its interrelationships. Adequate notice of this meeting had been made in accordance with the provisions set forth in the Open Public Meetings Act, Chapter 231, Laws of 1975 in the New Jersey Herald, the County Superintendent’s office and with the County Administrator.

	present	absent
Voting Members		
Kerry Barnett	X	
Julie Budzinski-Flores	X	
Kasey Errico	X	
Jenn Gurdak	X	
Jonathan Jablonski	X	
Cindy Terranova	X	
 Non-voting members:		
Ieva Alverson, TBD Coordinator (left @6:50pm)	X	
Lisa Masi, Integration Coordinator	X	
Traci Pannullo, Curriculum Coordinator	X	
Robin Balles, Infrastructure Coordinator		X
Jennifer Ross, Business Coordinator	X	
Rick Pressler, SBA/Board Secretary	X	

Facilitator: Jonathan Jablonski

Guardian: Kerry Barnett

Recorder: Jennifer Ross

Public Participants: None

Trustee Circle Opening: convened 6:08pm

Public Participation: None.

Correspondence: None

Leadership Team Updates:

TBD Coordinator Report: Ieva Alverson reported:

1. It was reported that the Team Liaisons continue to meet two times a month.
2. The Cultivating Leadership Committee has been gathering information and will share insights at the Trustee Retreat.

Integration Coordinator Report: Lisa Masi reported:

1. Enrollment for the 2025-2026 school year is 134 students. Enrollment for the 2026-2027 school year is at 133 students, with a healthy waiting list.
2. An update on access to the Paulinskill Trail was shared.
3. It was reported that there were no HIB incidents during the month of January.

4. The draft of the 2026-2027 calendar was shared. The first day of school will take place on Tuesday, September 8, 2026. Kindergarten thru Fifth grade will have one overnight per year.

Curriculum Coordinator Report: Reported by Traci Pannullo

1. Ms. Pannullo has been organizing and updating all the school's technology files.
2. The Technology stipend role responsibilities were discussed.
3. The current Curriculum and Whole Student Report database needs a new hosting company. Icon Solutions has reviewed the current system and reported that certain updates are needed.
4. The current database will be operational in order to complete Whole Student Reports in the Spring.

Infrastructure Coordinator Report: No report.

Business Coordinator Report: Jennifer Ross reported:

- Approval of January 15, 2026 minutes. Approved unanimously.
 - **Resolution 02.12.26.a** To pay bills for the dates of January 16, 2026 thru February 12, 2026 in the amount of \$278,140.64 which includes payroll. Approved unanimously.
 - **Resolution 02.12.26.b** To approve the Board Secretary and Treasurers' Report for January 2026 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the school's financial obligations for the remainder of the year. Approved unanimously.
 - **Resolution 02.12.26.c** To approve the request for a waiver of requirements to maximize SEMI participation based on 40 or fewer Medicaid eligible classified students. Approved unanimously.
 - **Resolution 02.12.26.d** To approve contracting with Eastern Datacomm for 5 - year renewal for 2 Verkada cameras in an amount not to exceed \$1,850.00. Approved unanimously.
 - **Resolution 02.12.26.e** To approve Christine Mazzella as an additional member of the 2025-2026 School Climate & Culture Team. Approved unanimously.
 - **Resolution 02.12.26.f** To approve the 2026-2027 draft calendar. Approved by 4 ayes and 2 abstentions.
 - **Resolution 02.12.26.g** To approve the Harassment, Intimidation, or Bullying (HIB) report for January 2026, as presented at the meeting of February 12, 2026 indicating No Finding of Incidents. Approved unanimously.
1. A property loss claim was filed due to ice damming on two buildings. Adjuster will coordinate with Robin Balles.
 2. Rick Pressler reported that 2026-2027 revenue reports might be delayed but are expected by mid-March.

Committee Reports:

Communication: No report.

Facilities: Two buildings are experiencing slight water damage due to ice damming on roofs. Claim has been initiated. A meeting is scheduled for February 19, 2026 with Metcalf Architecture & Design for their initial design presentation.

Finance: The committee will provide 26-27 budget reviews for Guides on April 1, 2026 and on April 16, 2026 for the school community.

Landcare: No report.

Parent: The Trustees approved the Parent Committee's proposal for a community event for March 20, 2026 to honor the Spring Equinox. Food, music and a campfire is planned for the event. The Committee will be sharing information regarding their Book Club in April. A sub-committee has been formed to facilitate a tricky tray event in May.

Policy: Cell phone use policy needs to be updated to comply with new regulations for Fall 2026.

Other Business:

- A committee for graduation has been re-established with 5 members.
- Kerry Barnett reported that Ridge and Valley Learning Circles has updated the donation system page on the school website and is creating an informational point page to share with the wider community.
- Trustee Duties and Committee discussion moved to the March meeting.
- Acknowledgement of past Trustees on the school website was discussed.
- Upcoming Events
 - Trustee Retreat-February 20-22, 2026
 - Guide-Trustee Development-February 26, 2026-5:30-7:30pm
 - Next Formal Action Meeting-March 19, 2026-6:00pm

Executive Session to discuss legal matter and personnel: 7:47pm

Return to Public Session: 8:05pm

Meeting adjourned: 8:20pm

Jennifer Ross, Business Coordinator