



**Infrastructure Coordinator Report:** Robin Balles reported:

1. Summer work of cleaning and maintenance has commenced.
2. Septic repairs will begin the first week of July. Due to possible disruption to the land, the Land Committee reviewed what can be replanted on the land. The impact of the septic repair is to be determined.
3. The new intercom system will be installed after the septic repairs.
4. Results of the water testing for lead should be received next week. Results will be available on our website.
5. The plant sale was a success. The Spring Garden Workshop made an impact in preparation for the plant sale.

**Curriculum Coordinator Report:** Traci Pannullo reported:

1. The Virtual Remote Plan is updated for the 2025-2026 school year. There are not many changes except the addition of the availability for breakfast.
2. End of Year activities all went well.
3. Correspondence regarding the Earth Charter Seal was shared. Mr. Pressler mentioned that he reported our Earth Charter Seal award to the New Jersey Charter School Association and the association will promote the accomplishment.
4. Promotional materials and website have been updated for Ridge and Valley Learning Circles.

**Business Coordinator Report:** Jennifer Ross reported:

- Approval of May 15, 2025 minutes. Approved unanimously.
- **Resolution 06.19.25a** To pay bills for the dates of May 16, 2025 - June 19, 2025 in the amount of \$294,395.04 which includes payroll. Approved unanimously.
- **Resolution 06.19.25.b** To approve the Board Secretary and Treasurers' revised Reports for the months of September, October, November and December 2024 and to certify that no major account or fund has been over expended and to confirm that sufficient funds are available to meet the school's financial obligations for the remainder of the year. Approved unanimously.
- **Resolution 06.19.25.c** To approve budget transfers for the month of May as attached. Approved unanimously.
- **Resolution 06.19.25.d** To approve the Stipend Position Contract with Milly Paulson for the Substitute Coordinator position in the amount of \$2,284.00 for the 2025-2026 school year. Approved unanimously.
- **Resolution 06.19.25.e** To approve Lisa Masi as the Ridge and Valley Charter School Affirmative Action Officer and Title IX Coordinator for the 2025-2026 school year. Approved unanimously.
- **Resolution 06.19.25.f** To approve Rick Pressler as the Public Agency Compliance Officer (P.A.C.O) for the 2025-2026 school year. Approved unanimously.
- **Resolution 06.19.25.g** To approve Lisa Masi as the Ridge and Valley Charter School Anit-Bullying Coordinator for the 2025-2026 school year. Approved unanimously.
- **Resolution 06.19.25.h** To approve Tina Manning as the Ridge and Valley Charter School Anti-Bullying Specialist for the 2025-2026 school year. Approved unanimously.
- **Resolution 06.19.25.i** To approve Robin Balles as the School Safety Specialist for the 2025-2026 school year. Approved unanimously.
- **Resolution 06.19.25.j** To approve Tina Manning as the Section 504 Officer for the 2025-2026 school year. Approved unanimously.
- **Resolution 06.19.25.k** To approve 10-month guides to complete summer clerical, maintenance, lawn care and facilities work, as needed, for \$25/hr. Approved unanimously.
- **Resolution 06.19.25.l** To approve classroom guides to prepare for and attend IEP meetings over the summer, as needed, for \$25/hr. Approved unanimously.
- **Resolution 06.19.25.m** To authorize the Affirmative Action Team to conduct the needs assessment and develop the Comprehensive Equity Plan (CEP). Approved unanimously.
- **Resolution 06.19.25.n** To authorize the submission of the proposed Comprehensive Equity Plan. Approved unanimously.

- **Resolution 06.19.25.o** To approve RVCS to cover additional hotel and breakfast costs for alumni Benjamin Pannullo and Olivia Pannullo while participating in the International Earth Charter Conference in the Netherlands from July 1-3, 2025, in an amount not to exceed \$500. Approved unanimously.
- **Resolution 06.19.25.p** To approve contracting with J and B Therapy, LLC to provide special education related services for the 2025-2026 school year. Services may include: 1.Evaluations - \$439.00/evaluation 2.Other related services as described in the attached contract not to exceed \$99.50/hr. Approved unanimously.
- **Resolution 06.19.25.q** To approve the 2025-2026 Virtual or Remote Instruction Plan. Approved unanimously.
- **Resolution 06.19.25.r** To approve contracting with Lakeside Counseling Associates to provide individual and group counseling services from September 2025 through June 2026 at a rate of \$730/day, 1 day per week as well as school clearance assessments at a rate of \$175 per clearance. Approved unanimously.
- **Resolution 06.19.25.s** To approve contracting AA Septic and Sewer, LLC. to replace an estimated 200 feet of sewer pipe, in the amount not to exceed \$8,800.00. Approved unanimously.
- **Resolution 06.19.25.t** To approve contracting with CBIZ Valuation Group, LLC. to provide an updated fixed asset inventory for the 2025-2026 school year. Approved unanimously.

1. The annual report was discussed.

### **Committee Reports:**

**Communication:** No report.

**Facilities:** Covered earlier.

**Finance:** Covered earlier.

**Parent:** No report.

**Policy:** No report.

**Cultivating Leadership:** Alyssa Garner reported that after several months of collaboration, the group has agreed that each Guide Circle will assign one unpaid liaison per team, along with one Leadership Team member, to meet twice per year in order to improve communication and support decision-making. The Cultivating Leadership group also proposed hiring an additional Nebula Team member for a leadership role for the 2025–2026 school year. This additional team member will allow the Leadership Team to be more present for both guides and students. The role will initially be offered to current staff.

**Hiring:** No report.

**Graduation:** Graduation debrief was discussed. It was agreed that the number of graduate speeches should be limited in a fair and consistent manner. Knowing the anticipated number of speeches earlier in the planning process would be helpful to the Graduation Committee as they organize the event.

### **Other Business:**

1. Applying for the Yass Prize was discussed. Kerry Barnett agreed to serve as the presenter and will work with Jenn Gurdak to gather information and submit the application.
2. The Trustees will reconvene their Monday meetings in September.

Executive Session to discuss personnel : 7:05pm

Meeting adjourned at 7:05pm

Jennifer Ross, Business Coordinator

